



Independent Practice Nurses Interest Group IPNIG

MINUTES

IPNIG and OHNIG Members Joint Annual General Meeting AGM
Saturday, November 24, 2018 — 10am to 12 Noon

Agenda Item	Discussion and Resolution
<p>Meeting Called to Order Slide #1</p> <p>Meeting officially declared opened</p> <p>Number of Registered Nurses Members Slide #2</p> <p>Secretary Recording of Minutes</p>	<p>Annual General Meeting officially opened November 24 2018 for the members of IPNIG and OHNIG by Chairperson - Jana Bartley IPNIG Chairperson</p> <ul style="list-style-type: none"> • Agenda ... click here • Main Program ... click here • Presentations <ol style="list-style-type: none"> 1. NNBA What We Learned ... click here 2. NNBA Some of My Memories ... click here 3. Social Media Networking Connections ... click here <p>Head Count Members for Voting IPNIG—7 Members OHNIG—5 Members</p> <p>Five registered members who did not attend. Guests 1</p> <p>AGM meeting will be tape recorded for use by IPNIG and OHNIG to write the meeting minutes for each group.</p>
<p>Any New Business Slide #3</p>	<p>Jana Bartley as Moderator of AGM asked members if any new agenda business items to add? No new items. Members approved the agenda as written. Official AGM Agenda November 24, 2018 ... click here</p>
<p>Last year's AGM Minutes October 29, 2017</p> <p>Acceptance Slide #2</p> <p>Instructions</p>	<p>Last Year's Minutes October 29, 2017 accepted as written as confirmed by Jean Booth.</p> <p>During meeting ... Mute * 6 Unmute * 7 Eliminates sound of doggie barking</p> <p>Jean Booth, the OHNIG Chairperson appointed to officially keep the meeting on time.</p>
<p>Welcome and Self- Introductions Slide #3</p>	<p>Jana Bartley welcomed with great pleasure IPNIG and OHING Members Announced today meeting included 2 of presentations and one guest presenter.</p> <p>Attendees asked to present a friendly Self-Introduction. "As a Registered Nurse my nursing work is ?"</p>

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<p>Agenda approval</p> <p>Slide #5</p>	<p>Jill King Communication asked for Agenda approval</p> <p>IPNIG & OHNIG Members agree to carry forward work in progress to the "new" incoming Executive leaders.</p> <ul style="list-style-type: none"> • Continue adding members to list of project volunteers work and executive leaders nominees • Review IPNIG Terms of Reference and OHNIG Bylaws for compatibility new RNAO Guidelines • Appoint treasurer to maintain financial year to date records - Prepare year end bank Balance statement now that last years money received Nov 20 this week • Joint Education of Executive Leaders in Not For Profit BOD Governance - mandatory all executive <p>Slide #6 —Leaders in Not For Profit Governance</p> <p>Janet proposed all Executive leaders learn this NFP BOD Governance Members attending agreed</p>
<p>Membership Report</p> <p>Slide #7</p>	<p>Membership Report Slide 7</p> <p>Jill King IPNIG & OHNIG Communication Leader said new members are always welcomed to join IPNIG & OHNIG provincial interest groups of Registered Nurses Association of Ontario,</p> <p>Join RNAO as a regular member and then choose your provincial Interest Groups (31) ... more</p> <p>You may join more than one group. The fee money o/s paid back to each group.</p> <p>Question from Member: Q I asked three times to connect to IPNIG But no reply Member asked to connect to IPNIG directly at admin@ipnig.ca to get a response</p> <p>Based on the last Years Fee money received this week the membership numbers are:</p> <p style="text-align: center;">IPNIG – 291 OHNIG – 160</p> <p>This means a reduction in operating cash annually</p> <p>Proposal - Ask for fee money at the start of the current year. All members agreed,</p>

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<p>Financial General Report</p> <p>Slide #8</p>	<p>The year-end Financial statement was delayed due to IPNIG & OHNIG member fee money only arriving November 20, 2018. This was too close to AGM date of November 24, 2018 to prepare the book-keeping for year-end statement. It was proposed by Jill King treasurer (T) and attendees accepted that Financial year end balance and transfer of bank accounts to new executives be done in January 2019.</p> <p>The year-end balance October 31, 2018 was reported to RNAO Nancy Campbell RNAO Financial Director, on November 6, 2018 Total estimated balance prior to paying o/s money owing IPNIG—\$2326.06 OHNIG—\$693.12.</p> <p>The treasurer will pay outstanding account payable in December 2018 with the members fees money just received and prepare an audited bank balance statement in January 2019.</p> <p>Nancy Campbell agreed to wait till we finalize our year-end Bank Balance Statement after our AGM and then IPNIG and OHNIG will send their final report.</p> <p>Question from member: <i>Is there any funding or grants that could be available to help membership? Members agreed to look into this.</i></p> <p>JANA introduction Janet Riley one of two attendees, Oct 12, 2018 at the National Nurses Business Association NNBA Conference in Las Vegas</p> <ol style="list-style-type: none"> 1. Janet Riley, NNBA - What We Learned, 10:40 am 2. Jana Bartley, NNBA - Some of my memories, 10:50 am 3. Friendly Networking Education Deanna Simon, 11:00 11:10 am <p>Jill King introduced Deanna Simon, Rosewood Virtual Services - Social Media</p>
<p>BUSINESS SECTION</p> <p>Current Business Activities</p> <p>SLIDE #9</p>	<p>Discussion and Agreement by all attending members for business handled in the new year</p> <ol style="list-style-type: none"> 1. Presentation of the community based nursing by Independent Practice Nurses and Intra-preneurs RNs value added health care services for all. 2. The existence of national group CASE RNs Inc. accepted 2018 as one of 41 nursing specialty network groups within CAN. 3. Storage required for equipment, banners, brochures, handouts, archive files, and 10 ft. x 10 ft. exhibition board. 4. Legal advice from lawyer re - right to ownership domains, social media protection legal rights of web site written material to transition properly. 5. Legal advice from lawyer re proprietary rights of copyright material. 6. Plan of action to comply with RNAO new administration.

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<p>Agenda Continued</p> <p>Slide 12</p>	<p>Moderator Jana Bartley provided closing remarks. Jana thanked each attendee for coming out on a Saturday morning</p> <p>Jean Booth then reported the response to two questions asked members:</p> <p>Members asked if they want discussion groups more frequently? YES sent by email to admin@ipnig.ca admin@ohnig.ca</p> <p>Volunteer to be placed in groups to do project work. YES sent by email admin@ipnig.ca admin@ohnig.ca</p> <p>Jean Booth OHNIG Chairperson declared OHNIG AGM closed.</p> <p>Jana Bartley IPNIG Chairperson declared IPNIG AGM closed.</p> <p>Both declare meeting adjourned.</p> <p>Jana Bartley announced Next AGM November 23, 2019 Depending on RNAO administration guideline changes!</p>