

**Independent Practice Nurses Interest Group IPNIG  
Minutes - Annual General Meeting AGM**

**November 24, 2012 - 4:00 pm to 6:30 pm**

**IPNIG Executive Present:** Lynne Browning, Ruth Volpato, Arnie Allice, Jan Chen, Jennifer Desmond, Betty Franklin, and Jill King

**Absent:** Jana Bartley, Ruth Ruttan, Doug Bishop

**Members:**

<b>Agenda Item</b>	<b>Discussion and Resolution</b>
<p><b>1. Introduction</b></p> <p>Welcome to IPNIG Executive</p> <p>Minutes IPNIG AGM 2011</p> <p>Discussion to get IPNIG Champion Advisors - ICA</p>	<p>Those that are absent will be informed of the details of the meeting later by a 2nd conference call.</p> <p>Minutes AGM Nov 2011 reviewed Accepted by Jane Chen</p> <p>IPNIG Champion Advisors - ICA is defined as former IPNIG executive or experts in independent practice.</p> <p>IPNIG will actively seek ICA people to help with IPNIG planned projects for 2013.</p>

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<p><b>2. IPNIG reviewed IPNIG funds and year end balance November 1, 2011 – Oct 31, 2012</b></p> <p>Chairperson and Secretary Signature will sign Dec. 7th once reviewed</p>	<p>IPNIG executive noted the year-end balance for the active account and the balance in the reserved fund.</p> <p>IPNIG receives from RNAO the current year fees on or around February 2013</p> <p>Estimated incoming membership fees, based on reaching 500 OHNIG members would be <math>\\$ 30 \times 500 = \\$15,000.00</math></p> <p>The major IPNIG expenses 2012 - two "free" education workshop, RNAO Assembly attendance, copying literature, web services and Career Fair expenses.</p> <p>Current bank balance [year end not finalized] \$5000 approx. Bank accounts (2) to be reviewed by OHNIG treasurer and chairperson and updated with TD bank.</p> <p>IPNIG budget for 2013 expenses will cover costs for open forum meetings across the province, marketing management, research/survey questionnaires, printing /distribution and web communication.</p> <p>IPNIG bank reconciliation and balance sheet accepted. - Approved by Jennifer Desmond</p> <p>.</p>

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<p><b>3. END Goals</b></p> <p><i>End Goals: are permanent and used to measure the outcome of IPNIG activity</i></p> <p><u>End Goals</u></p> <p>IPNIG reviewed <a href="#">End Goals</a> to determine if 2012 activities accomplish our goals.</p> <ul style="list-style-type: none"><li>• Establish and develop innovative ways to enhance the role of the independent practice nurses.</li><li>• Encourage excellence in professional nursing care that meet or exceed the required professional nursing standards.</li></ul> <p><u>Strategic Plan 2012</u></p> <p>- To create educational opportunities and funding resources.</p>	<p>IPNIG executive agreed the 2012 activities met specific END Goals: The collaboration with another interest group to present to Windsor Chapter the how to of business operation best practices - "Perils and Pearls".</p> <p>The 2nd joint workshop "You Can Do it " and Nuts and Bolts" business operation presented at the morning breakfast workshop in April the day following the RNAO AGM</p> <p>On 11th 2012, IPNIG exhibited at the RNAO Career Fair. The IPNIG booth was very popular for RNs asking questions "can nurses work independently?" The most frequently asked question by NPs and RNs "how to operate as a nurse in a health care business e.g. business theory put into practice".</p>

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<p>4. <a href="#">Strategic Plan 2012 - 2014</a></p> <p><u>Strategic Plan Goals</u></p> <p>To guide in the development and implementation of quality professional nursing practice standards</p> <p>To strengthen the professional recognition of registered nurses in independent practice within the community health care system</p> <p>To increase public awareness and build partnerships for the business operation of nurses in independent practice</p> <p>To promote recognition by health care system and equitable pay for services of nurses working in independent practice</p> <p><u>End Goals</u></p> <p>Create best practice guidelines research for professional practice.</p> <p>Promote to the community greater awareness and need for quality health care delivered by independent practice nurses.</p> <p>Gain recognition for Independent Practice Nurses within the established health care system</p>	<p>IPNIG executive approved the following for the next two years 2012 - 2014</p> <p><b>Research</b> The IPNIG planed a qualitative research paper(s) [using research assistance] on the credibility and viability of independent and interdependent practice nursing care services based on the 4 C's ... <a href="#">Research</a></p> <p>Credibility, Competency, Consistency Continuity</p> <p>The IPNIG will resource out the research project[s]                  IPNIG - Jana Bartley, Jennifer Desmond and Jill King</p> <p>The research proposal to include - creating a research questionnaire by a Champion Committee IPNIG and non-health care professional experts.</p> <p>The planned target includes IPNIG member's surveys, public opinion surveys, The results will assess and the responses recorded for themes</p> <p>Based on outcome findings and potential themes in the responses, the IPNIG will determine the need for a discussion White paper to put forward and determine further research required.</p> <p>IPNIG to organize in the next three months the research methodology, research proposal, timeline, involvement of research</p> <p>IPNIG needs one important statistic. IPNIG will ask RNAO and/or the CNO for the number of Registered Nurses working independently or interdependently in nursing in Ontario. IPNIG - J King to obtain</p> <p><b>Meet Ups!</b>                  PNIG will co jointly sponsor with nursing colleagues "Meet Ups" to network with nurses and health care colleagues to informally make others aware of IPNIG plans and the diversity of IPNs work.                  IPNIG members Jennifer Desmond and Jane Chen to organize</p> <p>Assistance and the selection of Champion Advisors to develop questionnaire.</p> <p>IPNIG asked to assist with research project: Arnie Alice, Jana Bartley, Jennifer Desmond, Jill King.</p>

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<p>5. Independent Nurse Practice - <a href="#">Policy Practice Political Action</a></p> <p>Promote the nursing profession within the four domains of nursing, i.e., people, health, environment and nursing</p> <p>The independent practice specialty nursing health care services impact the health of people in the community where they live, work and play! Primary Health Care Principles PHC <i>What is PHC! Definition Primary Health Care</i></p> <p>Advance a professional profile independent practice nurse scope of practice that provides essential health care services delivered to community clients to promote, prevent and protect the public from further deterioration of their health. Independent Practice nurses health care services treat a wide variety of primary health care problems with:</p> <ul style="list-style-type: none"><li>• Easily accessible</li><li>• Early onset intervention treatment for a host of primary health problems</li><li>• Service where the client reside</li></ul>	<p>IPNIG will work towards policy, practices and political actions:</p> <p>IPNIG discussed joining other nursing colleagues to create open forum sessions in various locations in the province with the general population. Hopefully to attract the younger generation and the aging population to complete a research questionnaire.</p> <p>By combining our efforts with colleagues to do public forum meetings we may be able to collect specific "health care" information:</p> <ul style="list-style-type: none"><li>• What health care received?</li><li>• Where do you receive?</li><li>• Who did the care?</li><li>• Where needs met?</li><li>• What else is needed?</li></ul> <p>Specifically gather information on public's awareness of independent nursing services, utilization of and specifically funding costs paid outside of the health care system.</p> <p>IPNIG Members asked to help with public forum meetings</p> <p>Lynne Browning, Ruth Volpato, Arnie Alice, Ruth Ruttan and Jill King</p>

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<b>6. IPNIG Membership Report</b>	<p>IPNIG goal was 500 and we reached membership numbers to 460</p> <p>IPNIG will continue to increase this number.</p> <p>IPNIG will continue to offer membership bonus i.e. 2 for 1 - when an IPNIG brings in a member the IPNIG member receives a coupon towards their next year's membership.</p> <p>IPNIG Betty Franklin to work on increasing member numbers. Using the IPNIG newsletter, research resources, and quick Health Tips in emails for the IPNIG members</p>
IPNIG Coordinating of Services	<p>Thank you Jill King for</p> <p>Keeping RNAO well informed through the IPNIG "Members Voices"</p> <p>Planning IPNIG activities and event</p> <p>Posting timely newsletters, e-blasts and web site communication</p>

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<p><b>8. New Business</b></p> <p>IPNIG Web Site to be utilized to promote resources and key information/tools to IPNs</p> <p>IPNIG to work with sister IPNs organization in Alberta in their effort for recognition for insurance company payment for IPNs services. Their could be mutual benefits for each group</p> <p>IPNIG consider marketing needs for the public forum</p> <p>Closing Discussion Talk the Talk Walk the Talk</p>	<p>IPNIG decided to use web site as major resource for any RN seeking career knowledge on independent or interdependent practice nursing</p> <p>IPNIG discussed our follow up to a recent email received from Alberta Independent Practice Nurses group. Last year our members responded to their Alberta IPNs question ' Are IPN paid in Ontario by insurance companies and to explain" The Alberta IPNs have promoted their efforts and want more response from IPNIG. <b>Ruth Volpato</b> will communicate with Ruth Graham of Alberta IPN's and work with their group to benefit both our IPNs groups.</p> <p>IPNIG discussed the advantages of seeking professional help to market / lobby their public forum approach. The IPNIG will seek such a person quickly.</p> <p>The efforts will be to collect the information of how many IPN's are working in independent and interdependent practice to determine strength.</p> <p>The research will validate what services are rendered, how nursing skills utilized, what the community needs. Research findings will determine if a White paper to nursing associations and politicians strengthen our inclusion in the health care system.</p> <p>Independent Practice Nurses providing community health care have always been and continue to be the hands on care for their clients. They use their full scope of nursing practice as primary care nurses and now like their colleagues want to be included in the health care system to better serve the needs of their community clients.</p> <p>People in the community need health care where they live, work and play and the Independent Practice Nurses are already doing this health care and now IPNs want recognition as part of the health care system.</p> <p>Primary Health Care Principles PHC <i>What is PHC! Definition Primary Health Care</i></p>

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<b>9. IPNIG AGM - Meeting Closed</b>	April 2013 IPNIG Business Meetings year to date progress  Sept 2013- Strategic planning for 2014  Next meeting IPNIG AGM Nov. 16, 2013